

Conception Bay South

Regular Council Meeting Minutes

December 7, 2021
7:00 p.m.

Members Present: Mayor Bent
Deputy Mayor Gosse
Councillor Tilley
Councillor Connors
Councillor Butler
Councillor Hardy
Councillor Barrett
Councillor Hillier

Members Absent: Councillor Moores

1. ADOPTION OF AGENDAS AND MINUTES

1.a Adoption of the Meeting Agenda for December 7, 2021

Resolution #21-418

Moved by: Rex Hillier

Seconded by: Councillor Tilley

Be it so resolved that the agenda of the meeting of December 7, 2021 be adopted as presented.

Motion Carried Unanimously

1.b Adoption of the Meeting Minutes of November 16, 2021

Resolution #21-419

Moved by: Councillor Connors

Seconded by: Councillor Butler

Be it so resolved that the minutes of the meeting of November 16, 2021, be adopted as presented.

Motion Carried Unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

3.a Purple Ribbon Proclamation

Mayor Bent proclaimed November 25 to December 10, 2021 as the Purple Ribbon Campaign in the Town of Conception Bay South.

3.b 2022 Municipal Budget

#21-420

Moved by: Deputy Mayor Gosse

Seconded by: Councillor Hardy

Be it so resolved that the Town of Conception Bay South accept the balanced budget hereby tabled for the fiscal year 2022 in the amount of \$37,192,435 and that this document be submitted to the Minister of Municipal and Provincial Affairs for review and acceptance.

Motion Carried Unanimously

4. NEW BUSINESS

Councillor Tilley congratulated those involved with the demolition of the old All Saints School. He thanked Town staff and local companies who assisted with this project.

Councillor Butler congratulated local business, Ocean Quest on winning the VIA Rail Canada Sustainable Tourism Award at the Tourism Industry Association of Canada's Annual Awards. She extended congratulations to Theatre CBS for their opening weekend and their performance of "It's A Wonderful Life". She noted that the group will play a key role in our Tourism Development Strategy, including our Cultural Tourism Workshop taking place in January.

Councillor Barrett noted that he had attended the presentation of Service Awards at the Fire Department and the annual tree lighting ceremony. He commented

on the effects of climate change in relation to the damage experienced on the west coast of Newfoundland and expressed congratulations to Ocean Quest.

Councillor Hardy thanked all the volunteers involved with the All Saints School demolition.

Councillor Connors expressed condolences to the friends and family of Clarence Morgan.

Counillor Hillier congratulated Clifford Fowler on receiving his 60 year Long Service Award with the Church Lads Brigade in various companies in the Town of Conception Bay South. He thanked Captain Fowler and wished him continued success. He requested a letter of congratulations to be sent from the Mayor.

Deputy Mayor Gosse congratulated Kirsten Rodden-Clarke and Jordan Coaker of Quote The Raven on winning Group of the Year and Folk Roots Group of the Year.

Mayor Bent stated that he had attended the Salvation Army Christmas Kettle Launch. He encouraged all to make a donation. Stated that the Riley Mercer Memorial Toy Drive are still taking donations until Friday evening. He thanked the Mercer family for doing the toy drive again this year. He stated that Theatre CBS, performed a fantastic show. He also congratulated graduates of Queen Elizabeth High and Holy Spirit High who recently had their cap and gown ceremonies. He advised that he had also attended the Town's annual tree lighting and the long service awards at Fire Department.

5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE (Chair, Councillor Hillier)

5.a 375 Foxtrap Access Road

DEFERRED

Be it so resolved that, that in accordance with Council's discretionary authority, Application 848 received on September 2, 2021 for a hobby farm at 375 Foxtrap Access Road, be approved on condition that a maximum of 12 hens, three goats and one pig be housed at the property.

5.b 7 Barnes Place

Mayor Bent declared a conflict on this item. (Resides on this road)

#21-421

Moved by: Councillor Hillier

Seconded by: Councillor Tilley

Be it so resolved that, in accordance with the Town's discretionary authority, Application No. 1018 received on October 25, 2021 for a home-based occupation at 7 Barnes Place, be approved.

Motion Carried

5.c 102 Porters Road

#21-422

Moved by: Councillor Hillier

Seconded by: Councillor Barrett

Be it so resolved that, that in accordance with Council's discretionary authority, Application 1087 received on October 7, 2021 for an accessory building with a lot coverage of approximately 27.3m² at 102 Porters Road, be refused in consideration that the cumulative lot coverage of existing accessory buildings already exceeds the lot coverage of the dwelling at the property.

7 yeas

1 nay (Hardy)

Motion Carried

5.d 20 Greeleytown Road

#21-423

Moved by: Councillor Hillier

Seconded by: Councillor Barrett

Be it so resolved that, that in accordance with Council's discretionary authority, Application No. 1087 received on October 7, 2021 for two accessory buildings with a lot coverage of approximately 15.75m² at 20 Greeleytown Road, be refused in consideration that the cumulative lot coverage of existing accessory buildings already exceeds the lot coverage of the dwelling at the property.

Motion Carried Unanimously

5.e 139 Tilley's Road South

#21-424

Moved by: Councillor Hillier

Seconded by: Councillor Connors

Be it so resolved that, in accordance with Council's discretionary authority, Application No. 1012 for a home-based office at 139 Tilley's Road South, be approved on condition that there be no storage of construction materials and that only one commercial vehicle be permitted to be parked at the property.

Motion Carried Unanimously

5.f 2188 Topsail Road

#21-425

Moved by: Councillor Hillier

Seconded by: Councillor Butler

Be it so resolved that, that in accordance with Council's discretionary authority, Application No. 1057 received on November 10, 2021 for an accessory building with a lot coverage of approximately 67m² at 2188 Topsail Road be approved.

Motion Carried Unanimously

5.g 1205 Conception Bay Highway

#21-426

Moved by: Councillor Hillier

Seconded by: Councillor Connors

Be it so resolved that, that in accordance with Council's discretionary authority, Application No. 814 received on August 25, 2021 for an accessory building with a lot coverage of approximately 56m² at 1205 Conception Bay Highway be approved.

Motion Carried Unanimously

5.h 46 Piccos Road

#21-427

Moved by: Councillor Hillier

Seconded by: Councillor Barrett

Be it so resolved that, that in accordance with Council's discretionary authority, Application Nos. 832 and 833 received on August 30, 2021 for two accessory buildings with a combined lot coverage of approximately 20.5m² at 46 Piccos Road, be approved.

Motion Carried Unanimously

5.i Planning & Development Committee Report

Councillor Hillier declared a conflict on this item. (He resides on Sparrow Drive)

Deputy Mayor Gosse declared a conflict on this item. (Family owns land in the area of Terminal Road)

#21-428

Moved by: Councillor Barrett

Seconded by: Councillor Connors

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on November 29, 2021 be accepted as presented.

- Terminal Road, Proposed Harbour Infill Project
- 375 Foxtrap Access Road
- 55-57 Cluneys Road
- 7 Barnes Place
- 102 Porters Road
- 20 Greeleytown Road
- 139 Tilleys Road South
- 851-855 Conception Bay Highway
- 2188 Topsail Road
- 3 Sparrow Drive
- 1205 Conception Bay Highway
- 40 Conception Bay Highway
- 46 Piccos Road
- 32-42 Graham Mifflin Drive
- 28 Lushs Road
- 29 Cables Road

- Urban Agriculture
- Municipal Plan Review
- NL Association of Professional Planners
- Hopewell Gardens

Motion Carried

6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE (Chair, Councillor Tilley)

6.a Ratification PO#2021-0868 Unit 296 Engine Repairs

#21-429

Moved by: Councillor Tilley

Seconded by: Councillor Hillier

Be it so resolved that PO #2021-0868 be ratified in the amount of \$19,874.39. Funds are available in operational accounts.

Motion Carried Unanimously

6.b Supplementary Signage Policy

#21-430

Moved by: Councillor Tilley

Seconded by: Councillor Butler

Be it so resolved that the Supplementary Signage Policy be adopted as presented.

Motion Carried Unanimously

6.c Engineering and Public Works Committee Meeting

#21-431

Moved by: Councillor Tilley

Seconded by: Councillor Hardy

Be it so resolved that the recommendations and decisions made at the Engineering and Public Works Committee meeting of November 30, 2021 be accepted as presented.

- 2022 Sidewalk Program
- School Zone Plans
- Villanova Junior High School Correspondence
- Water Statistics
- Department Report

Motion Carried Unanimously

7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Moores)

7.a Recreation and Leisure Services Committee Report

#21-432

Moved by: Councillor Connors

Seconded by: Councillor Barrett

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Committee meeting of November 30, 2021 be accepted as presented.

- Overflow Parking for the Community Park
- Worsley Park 50+ Club Update
- Manuels River Christmas Light Walk
- Important dates. Tree lighting, Christmas Parade, Christmas Senior Social, Volunteer/Citizen of the Year Awards

Motion Carried Unanimously

8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Gosse)

8.a Accounts Payable Cheques

#21-433

Moved by: Deputy Mayor Gosse

Seconded by: Councillor Hardy

Be it so resolved that approval be given to pay Accounts Payable cheques totaling \$508,004.06 as per the attached report.

Motion Carried Unanimously

8.b Direct Payments

#21-434

Moved by: Deputy Mayor Gosse

Seconded by: Councillor Hillier

Be it so resolved that approval be given to ratify direct payments totaling \$367,958.32.

Motion Carried Unanimously

8.c Manual Cheques

Mayor Bent declared a conflict on this item. (Cheque for refund in his name)

#21-435

Moved by: Deputy Mayor Gosse

Seconded by: Councillor Tilley

Be it so resolved that approval be given to pay manual cheques totaling \$140,832.44.

Motion Carried

8.d Capital Invoice Approval

Deputy Mayor Gosse declared a conflict on this item. (Cheque listed for family business.)

#21-436

Moved by: Councillor Tilley

Seconded by: Councillor Hardy

Be it so resolved that approval be given to pay capital invoices totaling \$1,339,766.28 as per the attached report.

Motion Carried

8.e Asset Management Software

#21-437

Moved by: Deputy Mayor Gosse

Seconded by: Councillor Barrett

Be it so resolved that approval be given to purchase asset management software from Infrastructure Solutions at a cost of \$40,000 plus HST. Funds are available from the Municipal Asset Management Program through the Federation of Canadian Municipalities.

Motion Carried Unanimously

8.f Policy Revision - Senior's Tax Incentive

#21-438

Moved by: Deputy Mayor Gosse

Seconded by: Councillor Hillier

Be it so resolved that the Senior's Tax Incentive Policy be adopted as presented.

Motion Carried Unanimously

8.g New Policy - Bring Your Own Cellular Device

#21-439

Moved by: Deputy Mayor Gosse

Seconded by: Councillor Hardy

Be it so resolved that the Bring Your Own Cellular Device Policy be adopted as presented.

Motion Carried Unanimously

8.h Order - 18 Hennessey Place

#21-440

Moved by: Deputy Mayor Gosse

Seconded by: Councillor Tilley

Be is so resolved that the Order issued on August 24, 2021, under the Development Regulations 2011 and the Urban and Rural Planning Act, 2000 ordering the property owner to remove the livestock from the property located at 18 Hennessey Place, Conception Bay South be rescinded.

Motion Carried Unanimously

8.i Order - 2423 and 2423A Topsail Road

#21-441

Moved by: Deputy Mayor Gosse

Seconded by: Councillor Tilley

Be it so resolved that the Order issued on November 18, 2021, under the Municipalities Act, 1999 and the Town of Conception Bay South Fence Regulations ordering the property owner to repair or dismantle the fence surrounding the properties located at 2423 and 2423A Topsail Road, be confirmed.

Motion Carried Unanimously

8.j Purchase of Radio/Intercom Communication Interface Systems

#21-442

Moved by: Deputy Mayor Gosse

Seconded by: Councillor Hardy

Be it so resolved that approval be given to purchase wireless, Bluetooth headsets for the Fire Department communications and intercom system from Wi-Com Solutions at a cost of \$14,655, plus HST. Funds are available in account 01-107-1000-5315.

Motion Carried Unanimously

8.k Policy - Public, Standing Committees and Committee of the Whole Meeting Minutes

#21-443

Moved by: Deputy Mayor Gosse

Seconded by: Councillor Barrett

Be it so resolved that the Public, Standing Committee and Committee of the Whole Meeting Minutes Policy be adopted as presented.

Motion Carried Unanimously

8.l Recommendations and Decisions of Committee Meeting

Councillor Connors declared a conflict on this item. (Item involves a matter related to his son.)

#21-444

Moved by: Deputy Mayor Gosse

Seconded by: Councillor Hillier

Be it so resolved that the recommendations and decisions of the Financial and Administrative Services Committee of November 29, 2021 be accepted as presented.

- 2534 Topsail Road - Item was deferred to December 13, 2021
Financial Services Committee Meeting
- Departmental Update
- Donation request for food bank
- Potential increase to taxi rates
- Update on Fire Department training facility

Motion Carried

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Butler)**

9.a ECONOMIC DEVELOPMENT AND TOURISM COMMITTEE REPORT

#21-445

Moved by: Councillor Butler

Seconded by: Councillor Barrett

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of November 30, 2021 be accepted as presented.

- Renewable Energy Sector
- Theatre CBS
- 2570 Topsail Road
- Arbor Day Foundation
- Regional Economic Development Strategy
- Bishops Road No Parking Sign

Motion Carried Unanimously

10. OTHER COMMITTEE REPORTS

Councillor Butler updated on Tourism Committee Meeting

11. ADJOURNMENT

#21-446

Moved by: Councillor Tilley

Seconded by: Councillor Barrett

Be it so resolved that the meeting adjourn.

Motion Carried Unanimously

Darrin Bent, Mayor

Gail Pomroy, Town Clerk