

Regular Meeting #15 September 21, 2021

A Regular Meeting of Council convened at 7:00 p.m. in the presence of Mayor French Councillors, Chief Administrative Officer, Brian Crawley, Director of Finance, Liz Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Planning and Development, Corrie Davis, Acting Director of Recreation and Leisure Services, John Whelan, Director of Economic Development and Tourism, Jennifer Lake and Communications Manager, Carla Hodder.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for September 21, 2021

Resolution #21-346

Councillor Tilley/Councillor Youden

Be it so resolved that the agenda of the meeting of September 21, 2021 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of September 7, 2021

Resolution #21-347

Councillor Butler/Councillor Davis

Be it so resolved that the minutes of the meeting of September 7, 2021 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

a. Proclamation – Wrongful Conviction Day

Mayor French proclaimed October 2, 2021 as Wrongful Conviction Day in the Town of Conception Bay South.

**4. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Rex Hillier)**

Presentation of recommendations of meetings held on September 14, 2021

1. 38 Greeleytown Road

**Resolution #21-348
Councillor Hillier/Councillor Tilley**

Be it so resolved that Application No. 2021-245 received on August 12, 2021 for a variance to reduce the minimum frontage for two infill lots at 36-42 Greeleytown Road from 15m to approximately 14.5m, be approved.

- carried unanimously

2. 2350 Topsail Road

**Resolution #21-349
Councillor Hillier/Councillor Bursey**

Be it so resolved, that in accordance with section 5 of the Town's Heritage Regulations, application NO. 21-G-116 received on August 30, 2021 for replacement and repair of siding, windows and sconces, be approved on condition that materials and features noted in the Heritage NL Statement of Significance be replaced or restored to maintain the heritage value of the property.

- carried unanimously

3. 7 Andrews Road

Resolution #21-350
Councillor Hillier/Councillor Butler

Be it so resolved that a building line be established at Andrews Road such that a new dwelling could be placed at 7 Andrews Road in line with the existing flanking street setback of the dwelling at 1095 Conception Bay Highway and the setback of the dwelling at 11 Andrews Road.

- carried unanimously

4. 431 Seal Cove Road

Resolution #21-351
Councillor Hillier/Councillor Tilley

Be it so resolved, that application No. 798 received on Aug 19,2021 for an accessory building at 431 Seal Cove Road be refused as the proposed accessory building would be located in the front yard of the property and there are viable alternatives to locate the accessory building in the side or rear yards of the property.

- carried unanimously

5. Planning and Development Committee Meeting Report

Resolution #21-352
Councillor Hillier/Councillor Bent

Be it so resolved that the decision and recommendations made at the Planning and Development Committee meeting on September 14, 2021 be accepted as presented.

- carried unanimously

**5. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)**

Presentation of recommendations of meeting held on September 14, 2021

1. Engineering and Public Works Committee Meeting

**Resolution #21-353
Councillor Tilley/Councillor Youden**

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of September 14, 2021, be accepted as presented.

- carried unanimously

**6. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES
COMMITTEE (Chair, Councillor Junior Burse)**

Presentation of recommendations of meeting held on September 14 2021

1. Approval to call RFQ for Purchase of Park Amenities Community Park

**Resolution #21-354
Councillor Burse/Councillor Hillier**

Be it so resolved that approval be given to call a Request for Quotations for the purchase of Park Amenities for the Community Park. These amenities will include park benches, accessible picnic tables and garbage/recycling receptacles. Monies in Trust for Open Space Development are available for this purchase.

- carried unanimously

2. Recreation and Leisure Services Committee

Resolution #21-355
Councillor Bursey/Councillor Davis

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of September 14, 2021 be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Richard Murphy)

Presentation of recommendations of meeting held on September 14, 2021

1. Accounts Payable Cheque Register

Resolution #21-356
Deputy Mayor Murphy/Councillor Bent

Be it so resolved that approval be given to pay Accounts Payable Cheques totaling \$302,273.85.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #21-357
Deputy Mayor Murphy/Councillor Bent

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$37,063.08.

3. Capital Invoices

**Resolution #21-358
Councillor Bent/ /Councillor Hillier**

Be it so resolved that approval be given to pay capital cheques totaling \$1,169,116.07 as follows:

Project	Vendor	Invoice Number	Amount	Description	Funding Program
Library	RCS Construction	Progress Claim 5	\$35,813.84	Construction costs	Library Board Lease Agreement
Library	SNC Lavalin	1565944	\$3,078.84	Design and engineering	Library Board Lease Agreement
Anchorage Road Upgrade	Farrells	Progress Claim 2	\$852,760.27	Construction costs	Federal ICIP
Effluent Monitoring Program	BioMaxx	6108	\$5,301.50	Treatment plant maintenance	Town Funds
Community Park	Mills & Wright	20-49-CBS-07	\$5,284.25	Design and engineering	Federal ICIP
WWTP Study	SNC Lavalin	1566817	\$3,435.34	Assessment of treatment plants systems	Provincial MYCW
RFMS Upgrades	Crane Service Ltd.	21136-2	\$38,773.69	Construction costs	Federal ICIP
Lawrence Pond Road Phase 2	ETL	Claim 6 – ROH	\$27,357.09	Construction costs	Federal Gas Tax Funding
Rec & Cultural Master Plan	Tract Consulting	CBS-20146-06	\$13,552.75	Research, strategy and planning documents	Federal Gas Tax Funding
Billy Brook Storm Water Study	SNC Lavalin	1566638	\$2,633.50	Assessment and study services	Town Funds
2021 Case Backhoe	Madsen Construction Engineering	2002994	\$176,927.50	Equipment purchase	Town Funds
Water Main Repair	NL Power	015219	\$4,197.50	Pole hold during repair	Town Funds
Total Capital Invoices:			\$1,169,116.07		

- carried unanimously

Deputy Mayor Murphy declared a conflict of interest as a family business is listed. He vacated the Chamber at 7:11 p.m. and returned at 7:12 p.m.

4. Tax and Other Receivables Adjustments

Resolution #21-359

Deputy Mayor Murphy/Councillor Hillier

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

TRANS001 \$2,341.60 pending receipt of remaining balance

- carried unanimously

5. Financial and Administrative Services Committee Report

Resolution #21-360

Deputy Mayor Murphy/Councillor Butler

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of September 14, 2021 be accepted as presented.

- carried unanimously

**8. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Cheryl Davis)**

Presentation of recommendations of meeting held on September 14, 2021.

1. Business Attraction Video

Resolution #21-361

Councillor Davis/Councillor Bursey

Be it so resolved that approval be given to engage Perfect Day to develop and produce a business attraction video and brochure for use in marketing initiatives at a cost of \$14,700 plus hst. Funds are available from Global Affairs Canada and the Economic Development Operating Budget on a 50/50 cost shared basis.

- carried unanimously

2. Economic Development and Tourism Committee Meeting Report

Resolution #21-362
Councillor Davis/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of September 14, 2021 be accepted as presented.

- carried unanimously

9. NEW BUSINESS

Deputy Mayor Murphy

expressed congratulations to Sean Nugent on his retirement from the Conception Bay South Volunteer Fire Department. Capt. Nugent was a volunteer for 44 years. Mayor French requested a letter of appreciation be sent to Capt. Nugent.

stated that it was a pleasure to serve as Deputy Mayor and wished all the best of luck in the upcoming municipal election. He thanked his fellow Council members and staff.

Councillor Youden

commented on his sixteen years as a Councillor for the Town. He thanked fellow Council members and staff.

Councillor Tilley

commented on recent fatalities in the province involving ATVs. He urged users to drive with caution.

wished everyone luck in the upcoming municipal election.

Councillor Hillier

commented on the past Council term. He thanked members of Council and staff. He

wished all candidates well in the upcoming election.

Councillor Bent

thanked Councillor Youden for his sixteen years and all members of Council. He also thanked staff for the work they do. He wished all well in the upcoming election. He also thanked the residents of Ward I and commented that it was a pleasure to represent them.

Councillor Bursey

thanked members of Council and wished those seeking re-election luck in the upcoming election. He commented on how much he has learned in the last four years and thanked everyone for their knowledge and experience. He thanked staff for all they do and the residents of Conception Bay South.

Councillor Butler

thanked members of Council and staff for all of their efforts and knowledge shared during the past term. She wished all candidates luck in the upcoming election and thanked the residents.

Councillor Davis

stated that it was an honour to represent the residents during this past term. She commented on some of the accomplishment achieved. She thanked Council members, staff and the residents.

Mayor French

stated that special interest groups are getting involved in the upcoming municipal election and are creating expenses for the residents of Conception Bay South.

recommended that the future Council consider bringing in a full-time Mayor's position.

thanked his family, his fellow Councillors, staff and the residents. He stated it has been an honour to serve as Mayor of the Town of Conception Bay South.

10. OTHER COMMITTEE REPORTS

Nil

11. ADJOURNMENT

The meeting adjourned at 8:20 p.m.

Resolution #21-363
Councillor Youden/Councillor Butler

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Liz Davis
Director of Finance