

Regular Meeting #08 May 4, 2021

A Regular Meeting of Council convened at 7:03 p.m. in the presence of Mayor French, Councillors, Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Recreation and Leisure Services, Dave Tibbo, Director of Planning and Development, Corrie Davis, Director of Economic Development, Jennifer Lake, Fire Chief John Heffernan and Communications Manager, Carla Hodder.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for May 4, 2021

Resolution #21-158

Councillor Youden/Councillor Bursey

Be it so resolved that the agenda of the meeting of May 4, 2021 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of April 20, 2021

Resolution #21-159

Councillor Davis/Councillor Butler

Be it so resolved that the minutes of the meeting of April 20, 2021 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

a. Proclamation – Safety and Health Week

Mayor French proclaimed the week of May 2 – 8, 2021 as Safety and Health Week in the Town of Conception Bay South.

b. Proclamation – Tourism Awareness Month

Mayor French proclaimed the month of May as Tourism Awareness Month in the Town of Conception Bay South.

4. NEW BUSINESS

Deputy Mayor Murphy

stated that in light of the ongoing Covid-19 pandemic, we are planning ahead for the 2021 Municipal Election. We hope to make the election process easier and more accessible for our residents.

We requested and were granted approval from the Department of Municipal and Provincial Affairs to utilize mail out ballots for the first time in Conception Bay South.

It is anticipated that a hybrid system will be used, having both mail in ballots and regular polling stations. Staff are currently working to plan the details and information will be provided as we get closer to the election.

Commented on International Firefighters Day. He thanked all firefighters in Newfoundland and Labrador and in the Town of Conception Bay South.

Councillor Youden

requested that visitor be respectful of local residents.

expressed appreciation to essential workers and those who are helping the crew members

onboard ship in Conception Bay who are afflicted with COVID.

Councillor Tilley

stated that in an effort to assist the crew members, he and some co-workers prepared some gift baskets to be delivered to the ship. He stated that he is very proud and thankful to the Salvation Army who had provided socks, hats, sweaters and coats for all members.

reminded residents that the deadline for submission on proposed quarries is May 6, 2021.

stated that on Sunday, May 2, 2021, he had attended a ceremony at the war memorial to commemorate the anniversary of the Battle of the Atlantic. He stated that he laid a wreath on behalf of the Town of Conception Bay South.

Councillor Hillier

stated that residents of Rosegate Place recently had to rescue people from the water of Chamberlains Pond. The people who went in the water were not wearing life jackets. He reminded everyone to always wear a personal floatation device when on the water.

Councillor Bent

commented on the 2021 municipal election and the planned mail in ballots. He stated that he thinks it is fantastic and hopes it encourages more people to vote. He stated that this is a great move forward for Conception Bay South.

thanked those who helped the crew members of the ship.

stated that the 8th Annual SOAR Food Drive is ongoing from May 2 -9, 2021. He thanked the Mercer Family and the Salvation Army for helping to raise funds for the CBS/Paradise Foodbank. He stated that the Foodbank is currently feeding 300 families per month so he

encouraged everyone to go online to donate.
Canadahelps.org

Councillor Bursey

stated that Earth Day in Canada for 2021 was celebrated on Thursday, April 22, 2021. I would like to send out kudos to the Holy Spirit Interact Club and the Rotary Club of Northeast Avalon who participated in a cleanup on Wednesday, April 21 between Villa Nova Junior High School and Holy Spirt High. I would also like to pass along special thanks to Councillor Davis, who was in attendance with her family to assist with the cleanup. Other groups in our community took place in several other cleanups such as the Scouts, so special thanks to them as well.

stated that the Town's Walking for Wellness Spring program will run for 8 weeks commencing May 12. Each Wednesday, groups will meet at the pre-determined location at 10:30 a.m. and will be led by Recreation Staff along the trail. All current Public Health guidelines will be followed during this program.

stated that under current Public Health guidelines, the Town is pleased to announce that we will be offering a reduced summer camp again this year at the Conception Bay South Arena. Registration is online and will take place May 20,2021 6:00 pm for CBS residents only. Details of the Summer Day Camp registration can be found on the Town's website.

Councillor Butler

stated that the Manuels River Bobber Race will be a virtual event again this year.

expressed congratulation to Colin Murphy who has started his own publishing company and published his first children's book.

Councillor Davis

stated that during the last meeting she noted the concerns of T'Railway users parking along

Spruce Hill Road and in front of the trail gates. We continue to prohibit parking in front of the gates and recognize that beyond Manuels River, there are limited options for parking for T’Railway users. While we are working on longer term solutions that will likely not be in effect this year, staff will be placing signage along Buckingham Drive and Blue Spruce Drive to allow on street parking up to December 1. Staff will also be placing a crosswalk on Buckingham Drive in the area of Blue Spruce Drive to allow safe crossing to access the T’Railway.

stated that the Grand Concourse Authority will be starting repairs to the T’Railway on Wednesday, May 5, 2021. The area of focus will be along the T’Railway between the stairs on Warfords Road to Doyles Road. The public is advised that Doyles Road will see heavy equipment traffic transporting materials for the repairs. Hours of work will be 7 a.m. – 3 p.m., Monday to Friday. It is anticipated that repairs will be ongoing for 2-3 weeks. For the safety of our residents and visitors, access to the T’Railway in this area will be prohibited while repairs are ongoing as it will be deemed a construction zone. We ask the public to obey all signage.

stated that the Conservation Corps has posted its Green Team CBS job advertisement and are now accepting applications up to May 16. The Team will work on projects associated with the Conception Bay South Parks Commission at Manuels River, Chamberlains Park, Community Gardens and with the Kelligrews Ecological Enhancement Program.

Mayor French

thanked both Councillor Tilley and the Conception Bay South Salvation Army Corps for their efforts to help the crew members of the ship isolated in Conception Bay.

5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE

(Chair, Councillor Rex Hillier)

Presentation of recommendations of meeting held on April 27, 2021

1. 40 Foxtrap Access Road – Extension to Legal Non-Conforming Commercial Building

Resolution #21-160

Councillor Hillier/Councillor Davis

Be it so resolved that, subject to payment of processing fees and deposits, the Town undertake initial public and stakeholder consultation for proposed amendments to the Municipal Plan and Development Regulations that would have the effect of re-zoning property at 40 Foxtrap Access Road to reflect the existing use of the property as a contractor's yard.

- 8 yeas
- 1 abstention
(Murphy)
- motion carried

Deputy Mayor Murphy declared a conflict of interest with this item as it involves a family business. He vacated the meeting at 7:31 p.m. and returned at 7:30 p.m.

2. Planning and Development Committee Meeting Report

Resolution #21-161
Councillor Hillier/Councillor Burse

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on April 27, 2021, be accepted as presented.

- 8 yeas
- 1 abstention (Tilley)
- motion carried

Councillor Tilley declared a conflict of interest as one item contained within is close to the residence of his sibling. He vacated the meeting at 7:30 p.m. and returned at 7:33 p.m.

6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)

Presentation of recommendations of meeting held on April 27, 2021

1. Approval to Tender – Anchorage Road Paving and 2021 Sidewalk Program

Resolution #21-162
Councillor Tilley/Councillor Butler

Be it so resolved that approval is given to tender Anchorage Road Paving and 2021 Sidewalk Program project.

- carried unanimously

2. Engineering and Public Works Committee Meeting

Resolution #21-163
Councillor Tilley/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of April 27, 2021, be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Junior Burse)

Presentation of recommendations of meeting held on April 27, 2021

1. Naming Committee Request

Resolution #21-164
Councillor Burse/Councillor Hillier

Be it so resolved the Town of the Conception Bay South name the Conception Bay South Arena Boardroom, "The Gerald Kelly Community Room".

- carried unanimously

Mr. Gerald (Gerry) Kelly is a long-time resident of Conception Bay South, who is well known for his volunteer work and for his active involvement in community. Mr. Kelly is an unassuming gentleman who does not look for recognition, despite his many years of devotion and contributions to the Town of Conception Bay South. Since 1964, Gerry has been an active volunteer within the community. He has been instrumental in his involvement with the parish of St. Thomas of Villanova since it's infancy, and over the years he has served on many committees and has represented various executive positions, such as; Parish Council, Finance, Properties, Cemetery Committees, and more. His commitment to the Town of Conception Bay South, and to the Province of Newfoundland and Labrador is evident through his many contributions, achievements and awards. To highlight just a small percentage, Gerry has been involved with; Holy Spirit Minor Hockey (which evolved into what's is now CBS Minor Hockey), CBS Parks and Recreation Committee, CBS Softball Associations, various selection committees, Newfoundland Amateur Hockey Association Council, NAHA Representative at various National Championships, a Provincial representative for Canada Games

Mission Staff, and much more. Gerry has been recognized as Coach of the Year, has been inducted into the Conception Bay South Hall of Fame as well as the Hockey Newfoundland and Labrador Hall of Fame. He is now recognized as a lifetime member of Hockey Newfoundland and Labrador. Gerry has been awarded many certificates, such as the 'Top Recruit', for the 57 Platoon of the Queen's Own Rifle of Canada, and Citizen of the Year for the CBS Lions Club. Gerry has been involved with the Knights of Columbus and with the Legion, particularly Branch 50 in Kelligrews for many years. Most recently in 2020 he received his 50-year pin from the Royal Canadian Legion.

Your Worship, this is just a small portion of Mr. Kelly's achievements and contributions. He is very deserving of this recognition tonight, congratulations to him and his family.

2. Approval for Limited Call for Bids: Tractor with Front Snowblower and Rear Mowing Attachments

Resolution #21-165
Councillor Bursey/Councillor Davis

Be it so resolved that approval be given for a Limited Call for Bids for the purchase of one enclosed Tractor complete with front end snow blower and rear mowing attachments. Funds are available in the Departments operating budget.

- carried unanimously

3. Recreation and Leisure Services Committee

Resolution #21-166
Councillor Bursey/Councillor Davis

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of April 27, 2021 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Richard Murphy)

Presentation of recommendations of meeting held on April 27, 2021

1. Accounts Payable Cheque Register

Resolution #21-167
Deputy Mayor Murphy/Councillor Bent

Be it so resolved that approval be given to pay Accounts Payable Cheques totaling \$489,802.44.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #21-168
Deputy Mayor Murphy/Councillor Bursey

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$82,675.61.

- carried unanimously

3. Capital Invoices

Resolution #21-169
Councillor Bent/Councillor Butler

Be it so resolved that approval be given to pay capital invoices totaling \$122,460.11 as listed below:

Project	Vendor	Invoice Details	Amount
WWTP Study & Air Vent	SNC Lavalin	Invoice #1544425	\$14,026.49
Sanitary Sewer Study	SNC Lavalin	Invoice #1544848	\$22,365.50
Lawrence Pond Road Phase 2	ETL	Claim 4 ROH	\$66,339.52
Rec & Cultural Master Plan	Tract Consulting	Invoice #CBS-20146-02	\$19,040.32

Pedestrian Crossing Eason's Road	Harbourside Consulting	Invoice #2060	\$688.28
Total Capital Invoices:			\$122,460.11

- 8 yeas
- 1 abstention (Murphy)
- motion carried

Deputy Mayor Murphy declared a conflict of interest with this item as a family business is listed. He vacated the meeting at 7:45 p.m. and returned at 7:46 p.m.

4. Tax and Other Receivables Adjustments

Resolution #21-170
Deputy Mayor Murphy/Councillor Bent

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

MAXAR001 \$520.39

- carried unanimously

5. Conception Bay South Municipal Election Vote by Mail

Resolution #21-171
Deputy Mayor Murphy/Councillor Bent

Be it so resolved that approval be given for residents of the Town of Conception Bay South vote by mail in the 2021 Municipal Election pursuant to Section 54 of the *Municipal Elections Act*.

- carried unanimously

6. Financial and Administrative Services Committee Report

Resolution #21-172

Deputy Mayor Murphy/Councillor Bent

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of April 27, 2021 be accepted as presented.

- carried unanimously

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Cheryl Davis)**

Presentation of recommendations of meeting held on April 27, 2021

1. T’Railway Development Funding

Resolution #21-173

Councillor Davis/Councillor Bursey

Be it so resolved that approval be given to amend an existing contribution agreement with ACOA for T’Railway Development at Spruce Hill Road and accept additional funding of \$9,749.

- carried unanimously

2. 2021 Heritage Grant Program

Resolution #21-174

Councillor Davis/Councillor Bent

Be it so resolved that approval be given to provide grants totalling \$13,421 to six municipally designated heritage properties within the Town as follows:

- Geehan Building - 2297 Topsail Road, Topsail - \$3,910
- The Miller House - 2342 Topsail Road, Topsail - \$3,371
- Prince of Orange LOL#23 - 12 Middle Bight Rd, Kelligrews - \$1,640
- United Church Cemeteries in Topsail and Upper Gullies - \$1,500
- The Herder Property -140 Cherry Lane, Manuels - \$1,500

- Kiwanis Club of Kelligrews - 925 Conception Bay Highway, Kelligrews - \$1,500

Funds are available in account number 01-502-1000-5099.

- carried unanimously

3. Economic Development and Tourism Committee Meeting Report

Resolution #21-175
Councillor Davis/Councillor Bent

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of April 27, 2021 be accepted as presented.

- carried unanimously

10. OTHER COMMITTEE REPORTS

11. ADJOURNMENT

The meeting adjourned at 7:54 p.m.

Resolution #21-176
Councillor Tilley/Councillor Davis

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Gail Pomroy
Town Clerk