

Regular Meeting #04 March 2, 2021

A Regular Meeting of Council convened at 7:07 p.m. in the presence of Mayor French, Councillors, Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Recreation and Leisure Services, Dave Tibbo, Director of Planning and Development, Corrie Davis, Fire Chief, John Heffernan, Director of Economic Development, Jennifer Lake and Communications Manager, Carla Hodder.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for March 2, 2021

Resolution #21-068

Councillor Bent/Councillor Bursey

Be it so resolved that the agenda of the meeting of March 2, 2021 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of February 16, 2021

Resolution #21-069

Deputy Mayor Murphy/Councillor Youden

Be it so resolved that the minutes of the meeting of February 16, 2021 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

a. Proclamation - World Lymphedema Day

Mayor French proclaimed March 6, 2021 as ***World Lymphedema Day*** in the Town of Conception Bay South.

4. NEW BUSINESS

Deputy Mayor Murphy

commented on the ongoing lockdown and Alert Level 5. He requested everyone to stay safe and kind. He announced that Council has approved to extend the property tax due date further to March 31, 2021.

Councillor Youden

asked for input for Development Regulations amendments. He stated that we should look at amending bylaws for the operation of parks.

Councillor Hillier

stated that the Healthcare foundation dream home is in Conception Bay South again this year. He encouraged all to look at the dream home and support this worthwhile project.

Councillor Bent

stated that alert level 5 is a problematic time for businesses. He encouraged everyone to try to shop local and support our local businesses.

Reminded residents to consider clearing fire hydrants near their properties.

Councillor Burse

stated that since the recent move to Alert Level 5, all in-person events for Winterfest will not be taking place, as safety of residents and staff, is the Town's top priority. Therefore, the Committee has planned many virtual events for residents to take part in, during the month of March. While the majority of these events will carry a Winterfest theme, they will be carried out over a longer period of time, to allow as many residents as possible, to avail of these opportunities. Some of the events include Virtual Trivia, Bingo, Storytime, open mic night for Youth, a Winterfest Kitchen party and several Fitness opportunities. We also encourage and support many of our community groups to get involved.

All virtual events will be advertised in the Shoreline and through the Towns social media platforms.

Thanked the Winterfest Committee for all their hard work.

stated that If you know an outstanding athlete or coach from Conception Bay South, it's not too late to nominate them for the 2020 Sports Awards. The deadline for nominations has been extended until March 12, 2021. Nominations are being accepted online, through the Town's website at www.conceptionbaysouth.ca

Councillor Butler

stated that it is great to focus on the local businesses.

stated that there will be a drive through food drive at the Topsail United Church on Saturday from 2 - 4 p.m.

Mayor French

reminded residents that all essential services being provided during Alert Level 5. He requested residents to be patient. He noted that service provision takes a little longer as we are staggering our staff to prevent cross contamination. He encouraged everyone to heed the advice of the Chief Medical Officer of Health and to shop local.

**5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Rex Hillier)**

Presentation of recommendations of meeting held on February 23, 2021

1. 15 Topsail Beach Road – Ancillary Agricultural Use

**Resolution #21-070
Councillor Hillier/Councillor Tilley**

Be it so resolved that the resolution No. 20-416 passed at the December 8, 2020 meeting of Council be rescinded.

AND FURTHER:

Be it so resolved that, in accordance with Council's discretionary authority at Section 10.7 of the Town's Development Regulations, Application No. 2020-299 be approved for hobby farming as an ancillary use at 15 Topsail Beach Road on the condition that a maximum of 15 hens, ducks, quail or geese be permitted on the property, that the birds must be contained within the property at all times, that the area within the property where the birds are to be kept must be fenced to the satisfaction of the Town and that any hives, coop or run proposed with the application must be located and built in accordance with the Town's accessory building regulations.

AND FURTHER:

Be it so resolved the that the Town of Conception Bay South reserves its authority to revoke the approval should there be complaints of nuisance received from the neighbourhood or if the applicants fail to comply with the conditions set out above.

- 8 yeas
- 1 nay (Bursej)
- motion carried

2. 26 Cambridge Crescent – Home-Based Business

**Resolution #21-071
Councillor Hillier/Councillor Tilley**

Be it so resolved that application No. COM-21-005 received on January 14, 2021 for a personal service use as a home-based business at 26 Cambridge Crescent be approved in accordance with Council's

discretionary authority at Section 10.7 of the Town's Development Regulations.

- carried unanimously

3. 32 Fogerty Avenue – Proposed Home-Based Business

Resolution #21-072
Councillor Hillier/Councillor Youden

Be it so resolved that application No. COM-21-021 received on January 25, 2021 for a personal service use as a home-based business at 32 Fogerty Avenue be refused in accordance with Council's discretionary authority at Section 10.7 in consideration that the property does not have the required off street parking to accommodate both the residential and home-based business use required by Section 6.7.1(a)(iii) of the Town's Development Regulations.

- carried unanimously

4. Planning and Development Committee Meeting Report

Resolution #21-073
Councillor Hillier/Councillor Bent

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on February 23, 2021, be accepted as presented.

- carried unanimously

**6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)**

Presentation of recommendations of meeting held on February 23, 2021

**1. Tender 21-01 – Purchase of One (1) New 2021 or Newer 4x4 Rubber
Tire Backhoe – Approval to Award**

**Resolution #21-074
Councillor Tilley/Councillor Bursey**

Be it so resolved that approval be given to award Tender 21-01 Purchase of One (1) New 2021 or Newer 4x4 Rubber Tire Backhoe to Madsen Construction Equipment for the bid price of \$153,850.00 plus HST. Funds to be taken from the capital fleet account.

- carried unanimously

2. Garden Road/Morgans Road Stormwater

**Resolution #21-075
Councillor Tilley/Councillor Bursey**

Be it so resolved that approval is given to enter into an agreement with SNC Lavalin Inc. to complete the Billy Brook Stormwater Review at an approximate cost of \$22,900.00 plus HST. Funds are available in 01-302-1000-5099.

- carried unanimously

3. Engineering and Public Works Committee Meeting

**Resolution #21-076
Councillor Tilley/Councillor Youden**

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of February 23, 2021, be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Junior Bursey)

Presentation of recommendations of meeting held on February 22, 2021

1. Recreation and Leisure Services Committee

Resolution #21-077
Councillor Bursey/Councillor Bent

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of February 22, 2021 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Richard Murphy)

Presentation of recommendations of meeting held on February 23, 2021

1. Accounts Payable Cheque Register

Resolution #21-078
Deputy Mayor Murphy/Councillor Davis

Be it so resolved that approval is given to pay Accounts Payable cheques totaling \$229,956.27.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #21-079
Deputy Mayor Murphy/Councillor Davis

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$16,463.66.

- carried unanimously

3. Capital Invoices

Resolution #21-080
Deputy Mayor Murphy/Councillor Bent

Be it so resolved that approval be given to pay capital invoices totaling \$199,349.68 as follows:

Project	Vendor	Invoice Details	Amount
Library	SNC Lavalin	Invoice #1534165	\$73,323.14
2020 Streets	Harbourside	Invoice #1841	\$11,567.57
Heritage Road Sanitary Upgrade	Weirs	Progress Claim #5 ROH	\$55,358.49
Community Park	Mills & Wright	Invoice #20-49-CBS-02	\$28,195.99
District Water Meters	SNC Lavalin	Invoice #1533816	\$3,136.74
Emergency Water Main Repairs	Dexter	Invoice #00561856	\$24,244.15
Maintenance Assurance Manuals	CBCL	Invoice #468808	\$3,523.60
Total Capital Invoices:			\$199,349.68

- carried unanimously

4. Change in Meeting Schedule

Resolution #21-081
Deputy Mayor Murphy/Councillor Bursey

Be it so resolved that the Public Meetings for the summer months will be held on June 15th, July 13th and August 17th. The regular Public Meeting schedule will resume for the month of September.

- carried unanimously

5. Order – 201 Conception Bay Highway

Resolution #21-082

Deputy Mayor Murphy/Councillor Bent

Be it so resolved that the Order issued on January 6, 2021, under the Municipalities Act, 1999 and the Town of Conception Bay South Waste Disposal and Property Regulations ordering the property owner to remove all wrecked, dismantled, and inoperative vehicles, vehicle parts, tires and debris from the property located at 201 Conception Bay Highway be rescinded.

- carried unanimously

6. Personnel – Public Works Supervisor

Resolution #21-083

Deputy Mayor Murphy/Councillor Bursey

Be it so resolved that approval be given to appoint Des Power to the position of Public Works Supervisor per the terms and conditions of the employment contract.

- carried unanimously

7. Financial and Administrative Services Committee Report

Resolution #21-084

Deputy Mayor Murphy/Councillor Bursey

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of February 23, 2021 be accepted as presented.

- carried unanimously

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Cheryl Davis)**

Presentation of recommendations of meeting held on February 23, 2021

1. Economic Development and Tourism Committee Meeting Report

**Resolution #21-085
Councillor Davis/Councillor Hillier**

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of February 23, 2021 be accepted as presented.

- carried unanimously

10. OTHER COMMITTEE REPORTS

Nil

11. ADJOURNMENT

The meeting adjourned at 7:46 p.m.

**Resolution #21-086
Councillor Bent/Councillor Hillier**

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Gail Pomroy
Town Clerk