

Regular Meeting #17 November 3, 2020

A Regular Meeting of Council convened at 7:05 p.m. in the presence of Mayor French, Councillors, Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Recreation and Leisure Services, Dave Tibbo, Director of Planning and Development, Corrie Davis, Fire Chief, John Heffernan, Director of Economic Development, Jennifer Lake and Communications Manager, Maggie Hynes.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for November 3, 2020

Resolution #20-346

Mayor French/Councillor Butler

Be it so resolved that the agenda of the meeting of November 3, 2020 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of October 20, 2020

Resolution #20-347

Councillor Youden/Councillor Bent

Be it so resolved that the minutes of the meeting of October 20, 2020 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

Nil

4. NEW BUSINESS

Deputy Mayor Murphy

stated that he has spoken with residents who have concern with the water and sewer priority list as well as the repairs to be done at the T’Railway. They had requested him to say that Seal Cove is forgotten. He stated that he disagrees with this statement but that he is reporting it as requested.

Councillor Hillier

congratulated the Community Garden Group who have two successful locations and a great event at the pumpkin stroll.

Councillor Bent

stated that the pumpkin stroll was a fantastic event. He stated that there were hundreds of carved pumpkins with such great art work.

stated that the sidewalks are complete on Parmiters Lane. He stated this was part of the Town’s commitment for increased sidewalks in school zones.

Councillor Butler

stated that the Community Garden Committee hosted their second Pumpkin Stroll on Sunday evening and they are very gracious for the support. They had over 575 pumpkins dropped off and over 600 people visit on Sunday. On behalf of the committee, I would like to extend thanks to all volunteers, including the Beavers for building our scarecrows, Wild Outside and the Guides for arranging the jack-o-lanterns and lighting them all, the Pathfinders for helping guide visitors through the garden in a social distanced organized manner, the Scouts and the St. John’s Rotaract for composting all of our pumpkins after, town staff for helping with pumpkin collection and clean up, our business partners CBS Rentals and Good2Grow for your

help with jack-o-lantern collection and delivery, Neighbourhood Danceworks for your zombie-grams, and to the members of the Garden Steering Committee for organizing a great event. It was a perfect, clear, full moon festive and collaborative night!

stated that over the last couple of weeks, repairs on the T’Railway have been ongoing from Delaneys Road to Pond Road. She advised that the T’Railway from Spruce Hill Road to Gully Pond Place is now safe for use and is reopened. Additional repairs are required on the final 3 km from Gully Pond Place to Doyles Road.

stated that the final funding agreement is in place for the development of the Topsail Bluff trail. Trail crews will start work once logistics are all in place and anticipate completion by the end of November.

**5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Rex Hillier)**

Transferred from Privileged Meeting #19

1. Harbour Infill and Marginal Wharf

**Recommendation:
Councillor Bent/Councillor Burse**

Be it so resolved that the recommendation to approve the Terms of Reference for a Land Use Impact Assessment Report regarding the proposed development of a harbour infill and marginal wharf at Terminal Road be deferred.

- 2 yeas
- 6 nays (Davis, Youden, Hillier, Tilley, Butler, Murphy)
- 1 abstention (French)
- motion defeated

2. Harbour Infill and Marginal Wharf

Resolution #20-348
Councillor Hillier/Councillor Tilley

Be it so resolved that the Terms of Reference for a Land Use Impact Assessment Report regarding the proposed development of a harbour infill and marginal wharf at Terminal Road be approved and issued to the applicant.

- 6 yeas
- 2 nays (Bent and Bursey)
- 1 abstention (French)
- motion carried unanimously

Mayor French declared a conflict of interest with this item as he owns property on Terminal Road. He vacated the Chamber at 7:13 p.m. and returned at 7:30 p.m. Deputy Mayor Murphy took the Chair.

Councillor Bent vacated the Chamber at 7:30 p.m.

Presentation of recommendations of meeting held on October 27, 2020

1. Proposed Conveyance of land to the Town, Red Sky Estates

Resolution #20-349
Councillor Hillier/Councillor Youden

Be it so resolved that the Town purchase approximately 483m² of land at 6 Red Sky Estates for \$2,793.19. The price is reflective of the pro-rated value, adjusted for inflation, of the cash in lieu of open space that was received by the Town for the Red Sky Estates Subdivision. Funds available from Account No. 01-000-0260-2740.

- carried unanimously

2. Accessory Building – 40 Hands Road

Resolution #20-350
Councillor Hillier/Councillor Youden

Be it so resolved that Application No. 20-ACC-234 received on September 24, 2020 seeking approval of to construct an accessory building with a lot coverage of 66.89m² (7.3m x 9.1m) at 40 Hands Road be approved in accordance with Council's authority at Section 5.3 (2) of the Town's Development Regulations.

- carried unanimously

3. Proposed Extension to Accessory Building - 11 Dowdens Road

Recommendation:

Be it so resolved that Application No. 2020-270 received on October 6, 2020 seeking approval to extend an existing accessory building at 11 Dowdens Road with a 4.9m x 12.2m addition so that the accessory building will have a cumulative lot coverage of 168.5m² be approved in accordance with Council's authority at Section 5.3(3) of the Town's Development Regulations.

- DEFERRED

4. Proposed Change of Use – 39 Gully Pond Road

Resolution #20-351
Councillor Hillier/Councillor Youden

Be it so resolved that Application No. 2020-203 received on August 8, 2020 seeking approved to redevelop the existing building at 35-39 Gully Pond Road to a six-unit apartment building be approved in accordance with Council's discretionary authority at section 10.7 of the Town's Development Regulations.

- carried unanimously

5. 63 Indian Pond Estates – Fence

Resolution #20-352
Councillor Hillier/Councillor Davis

Be it so resolved that the resolution No. 20-290 passed on October 6, 2020 Council meeting be rescinded.

AND FURTHER:

Be it so resolved that Application No. 20-F-153 for a 2.75m high fence along the eastern side boundary of the property at 63 Indian Pond Estates be approved in accordance with Council's discretion at Section 16 of the Town's Fence Regulations.

- carried unanimously

6. Planning and Development Committee Meeting Report

Resolution #20-353
Councillor Hillier/Councillor Davis

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on October 27, 2020, be accepted as presented.

- carried unanimously

**6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Junior Bursey)**

Presentation of recommendations of meeting held on October 27, 2020

1. Approval to Dispose of One (1) 2010 Dodge Truck – Unit 409

Resolution #20-354
Councillor Bursey/Councillor Tilley

Be it so resolved approval be given to dispose of the 2010 Dodge Truck, Unit 409.

- carried unanimously

2. Engineering and Public Works Committee Meeting

Resolution #20-355
Councillor Bursey/Councillor Butler

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of October 27, 2020, be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Kirk Youden)

Councillor Youden made the following statement:

The Town recently conducted a survey regarding its 2019 Santa Claus Parade. We were looking for feedback from last year's parade experience and gauging interest in options for this year. There were 833 surveys collected from the public. Some of the findings included:

- When asked to rate overall experience of the parade, respondents answered the following:
 - 50% "Highly enjoyed the parade"
 - 17% "Somewhat enjoyed the parade"
 - 11% "Minimally enjoyed the parade"
 - 8% were "Disappointed with the parade"
 - 15% had no opinion
- The top 3 features of the parade that were most enjoyed were the Floats, the Sense of Community, and the Time and Duration of the parade.
- When asked if they would attend a Reverse Parade, respondents answered fairly equally to "Yes" (36%), "No" (34%) and "Not Sure" (30%).
- Only 30% of respondents left additional comments about the parade.

- After reviewing comments, only 4% of people expressed anger or displeasure with the parade, and 10% would prefer the route to be changed back to its past route.

On October 26, 2020, it was announced under the Public Health Guidelines, that traditional parades were not recommended at this time. Thus, the Town is exploring other options, one of which is the potential of a reverse parade, as a modified alternative. The Town should have a final decision on the parade within the next week.

Remembrance Day

The Royal Canadian Legion, Branch 50, and the Town of Conception Bay South would like to advise residents that the Legion will be having a Remembrance Day Service, by invitation only, at the Monument of Honor on Remembrance Day, November 11. This service will be live streamed through the Town's YouTube channel.

While we would love to be able to recognize this day with everyone present, we would like for everyone to stay safe, and join us at home for this virtual ceremony. Veterans who are looking to take part in the day's ceremony should contact the Royal Canadian Legion Branch 50 at 834-2331. Members of the public, and community groups looking to lay a wreath at the Monument may do so independently, after the end of the Legion Service (approximately 12:00 pm). Individuals and groups are asked to please observe all social distancing and health safety protocols when laying a wreath.

Presentation of recommendations of meeting held on October 26, 2020

1. **Recreation and Leisure Services Committee**

Resolution #20-356 **Councillor Youden/Councillor Hillier**

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of October 26, 2020 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Richard Murphy)

Presentation of recommendations of meeting held on October 27, 2020

1. Accounts Payable Cheque Register

Resolution #20-357
Councillor Tilley/Councillor Hillier

Be it so resolved that approval be given to pay Accounts Payable cheques totaling \$191,988.67.

- 7 yeas
- 1 abstention (Murphy)
- carried unanimously

Deputy Mayor Murphy declared a conflict of interest. He vacated the Chambers at 7:40 p.m. and returned at 7:41 p.m.

2. Ratification of Manual Cheques Previously Released

Resolution #20-358
Deputy Mayor Murphy/Councillor Butler

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$42,244.32.

- carried unanimously

3. Ratification of Direct Payments Previously Released

Resolution #20-359
Deputy Mayor Murphy/Councillor Tilley

Be it so resolved that approval be given to ratify direct payments previously released totaling \$348,748.13.

- carried unanimously

4. Capital Invoices

Resolution #20-360
Deputy Mayor Murphy/Councillor Hillier

Be it so resolved that approval be given to pay capital invoices totaling \$589,084.51 as listed below:

Project	Vendor	Invoice Details	Amount
Library	Legge Surveys	Invoice #6451	\$1,397.25
Library	SNC Lavalin	Invoice #1512280	\$5,235.38
Gateway Erosion	SNC Lavalin	Invoice #1512282	\$2,569.68
Tilleys Road South Phase 3	Platinum	Progress Claim 2	\$368,443.70
Tilleys Road South Phase 3	Wood	Invoice #G411080	\$6,592.15
WW Treatment Plant Study	SNC Lavalin	Invoice #1512719	\$3,140.65
2020 Streets	Farrells	Progress Claim #2	\$196,197.20
Speed Radar Sign	Construction Signs	Invoice #42119	\$3,438.50
Speed Limit Review	Harbourside	Invoice #1876	\$2,070.00
Total Capital Invoices:			\$589,084.51

- carried unanimously

5. Tax and Other Receivables Adjustments

Resolution #20-361
Deputy Mayor Murphy/Councillor Hillier

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

OUTPO001	\$96.58
BUTLJ013	\$1,482.62
CLARK005	\$3,774.97

- carried unanimously

6. Power of Sale

Resolution #20-362
Deputy Mayor Murphy/Councillor Burse

Be it so resolved that approval be given to initiate the power of sale process on tax accounts in arrears for properties listed below:

30-64 Chute Place
9-11 Alpine Place
19-21 Concord Drive
115-121 Readers Hill Road
41-51 Steep Nap Road
571-573 Conception Bay Highway
42-44 Fagans Road
22 Noseworthys Lane
49-59 Greeley Gardens
2318-2328A Topsail Road
74 Seal Cove Road
1369 Conception Bay Highway
244-276 Ledrews Road
66-68A Peacock Place
55-57 Forest Road
269-281 Ledrews Road
46 Lears Road
108A Greeleytown Road
26 Browns Lane
19 Neils Line Extention
165-173 Forest Road
7-9 View Lane
11 Windy Cove Lane
1689-1693 Conception Bay Highway
372-386A Seal Cove Road
146-148 Greeleytown Road
80-84 Greeley Gardens

543A Dunns Hill Road
11 Woodgrove Acres
149-153 Forest Road
17-25 Salem Place
74-76 Larch Grove Road
35 Readers Hill Road
21 Oakes Lane
73B Chute Place
14 Pine Tree Road
40A Scotts Road North
2-4 Parsons Place
131-143 Forest Road
19C Allison Road
35 Minerals Road
499A Dunns Hill Road
8-12 Greeley Gardens
78A Rideouts Road
16-18 Birchy Hollow
19 Oakes Lane
28-32A Daniels Crescent
11-13A Rosebud Place
299B Conception Bay Highway

- carried unanimously

7. Donation Request – Topsail Elementary School

Resolution #20-363

Deputy Mayor Murphy/Councillor Youden

Be it so resolved that approval be given for a \$2,000 donation to Topsail Elementary School to assist with new playground equipment. Funds are available in account #01-101-1000-7705.

- carried unanimously

8. Change in Meeting Schedule

Resolution #20-364
Deputy Mayor Murphy/Councillor Tilley

Be it so resolved that the Public Meeting for January will be held on January 19th, 2021.

- carried unanimously

9. Appointment of Appeal Assessment Commissioner – Year 2021

Resolution #20-365
Deputy Mayor Murphy/Councillor Butler

Be it so resolved that the Town of Conception Bay South appoint Mr. Mitchell Moran as the Appeal Assessment Commissioner for the year 2021.

- carried unanimously

10. Order – 33 Rideouts Road

Resolution #20-366
Deputy Mayor Murphy/Councillor Bursey

Be it so resolved that the Order issued on June 3, 2019 under the Municipalities Act, 1999, and the Waste Disposal and Property Regulations, to all property owners ordering the removal of all miscellaneous debris and the stacking of wood situated on 33 Rideouts Road, Conception Bay South be rescinded.

- carried unanimously

11. 2017/2020 Multi Year Capital Works Agreement

Resolution #20-367

Deputy Mayor Murphy/Councillor Tilley

Be it so resolved that approval be given to enter into the Municipal Infrastructure Funding Agreement Multi Year Capital Works Program 2017 – 2020 Amendment #3.

- carried unanimously

12. Financial and Administrative Services Committee Report

Resolution #20-368

Deputy Mayor Murphy/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of October 27, 2020 be accepted as presented.

- carried unanimously

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Christine Butler)**

Transferred from Committee of the Whole Meeting #19

1. T’Railway

Resolution #20-369

Councillor Butler/Councillor Davis

Be it so resolved that approval be given to engage the Grand Concourse Authority to complete T’Railway repairs in the area of Gully Pond Place to Warfords Road at a cost of \$20,079.25 tax included,

AND FURTHER:

Engage the Grand Concourse Authority to manage the development of engineered drawings for the section of T’Railway from Warfords Road to Doyles Road at a cost of \$5,489.22 tax included. Funds are available Capital Out of Revenue.

- carried unanimously

Presentation of recommendations of meeting held on October 27, 2020

1. Economic Development and Tourism Committee Meeting Report

Resolution #20-370
Councillor Butler/Councillor Tilley

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of October 27, 2020 be accepted as presented.

- carried unanimously

10. OTHER COMMITTEE REPORTS

Nil

11. ADJOURNMENT

The meeting adjourned at 7:50 p.m.

Resolution #20-371
Councillor Hillier/Councillor Youden

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Richard Murphy
Deputy Mayor

Gail Pomroy
Town Clerk