



**Title: Senior’s Incentive Policy**  
**Policy Number: 085**

**Resolution Number: 23-064**  
**Date Approved: February 21, 2023**

**PURPOSE:**

To apply the Senior’s Incentive, if applicable, to the current year property tax.

**PROCEDURE:**

A Senior’s Tax Incentive as outlined in the annual Schedule of Rates and Fees is available to senior citizens who meet the following criteria:

- All prior year’s taxes must be paid to qualify;
- The individual is 65 years or older in the current year (January 1 to December 31);
- The individual is the registered owner and occupies the property as their principal place of residence year-round;
- All taxes are paid on or before the due date or arrangements have been made under the Equal Payment Program.

Residents are required to present proof of age 65 upon initial request for the incentive. In subsequent years, residents are required to call, visit or email to verify their principle place of residence and request the incentive. (NOTE: email must be from property owner and emails on behalf of the owner from other email accounts will not be accepted.)

Retroactive discounts will not be considered.

This discount cannot be combined with the Senior Citizen’s Property Tax Reduction or the Low Income Reduction.

**REVISION HISTORY:**

<b>Revision:</b>	<b>Author:</b>	<b>Change Made:</b>	<b>Date:</b>
001	Director of Finance	Removed requirement to provide annual proof of age.	February 21, 2023