



Title: House Numbering Policy
Policy Number: 045

Resolution Number: 09-160
Date Approved: April 21, 2009

PURPOSE:

The purpose of this policy is to maintain a system of numbering residential and commercial buildings within the Town of Conception Bay South so emergency vehicles can clearly identify the address from the street.

AUTHORITY:

- Council Discretion

PROCEDURE:

1. A number shall be allotted for each new residential and commercial building when a building permit is issued. This policy also applies to all existing residential and commercial buildings.
2. Property owners shall be responsible for displaying the number of the building in a location, which is visible from the sidewalk or roadway. If the owner fails to comply, the Municipal Enforcement Officer may provide written notice to the owner designating a time to comply with the provision of this policy.
3. Numbers are to be visible and legible from the street and located by/near the front door of the house or at the driveway entrance and may be alit by an outside light. After the expiration of the written notice as set out in section 2 of this policy, the Municipality may cause the designated numbers to be erected and charge the owner with the expenses incurred for this numbering.
4. Numbers shall be located no further than 75 feet from the centerline of the street/road.
5. Numbers are not to be obstructed by trees, shrubs or any ornaments hanging from the house.
6. Size of numbers should not be less than six (6") inches in height and shall be a contrast color to the surrounding colors.

REVISION HISTORY:

| Revision: | Resolution #: | Change Made: | Date: |
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